



Memorandum & Rules and Regulations

**[incorporating amendments passed in AICs
Bhubaneshwar, Madurai & Kolkata]**



**ALL INDIA BSNL RETIRED EXECUTIVES' ASSOCIATION
CHQ, NEW DELHI**

MEMORANDUM

1. Name

The Association shall be called as "ALL INDIA BHARAT SANCHAR NIGAM LIMITED RETIRED EXECUTIVES' ASSOCIATION."

2. Registered Office

The Registered Office of the above Association shall be situated at New Delhi and as present is at the following address:

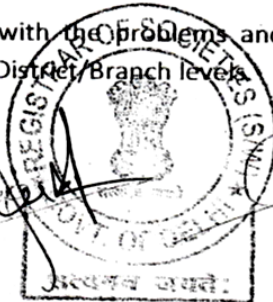
Flat No. 111, New Ashiana Apartments,
Plot No. 10, Sector-6, Dwarka,
New Delhi 110 075.

2(a) Area of Operation: All over India.

3. Aims and Objects

The objects of the Association shall be:

- (a) to create "spirit de cops" among the members,
- (b) to circulate communication dealing with the issues connected with the welfare of the members,
- (c) to convene meetings at different centers for the interest of the members as well as for the progress of BSNL,
- (d) to promote welfare of the members,
- (e) to organize social and cultural events for the benefit of its members and their families,
- (f) to deal with the problems and issues of the members at National, State (Circle), District/ Branch levels



A handwritten signature in black ink.

4. Moveable and immovable properties:

All the incomes, earnings, movable and or/immovable properties of the Association shall be solely utilized and applied towards the promotion of its aims and objects only as set-forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly by way of dividends, bonus, profit or in any manner, whatsoever, to the present or past members of the Association or to any person or persons claiming through any one or more of the present or the past members. No member of the Association shall have any personal claim on any movable and or/immovable properties of the Association, by virtue of his membership.

5. Governing Body:

The names, addresses, occupation and designation of the present members of the Governing Body to whom the management is entrusted, are as follows:-

Sl No	Full name in capital letters	Address	Occupation	Designation
01	P.D.SHUKLA	C-1459, RAJAJIPURAM C BLOCK, LUCKNOW, P.S. TALAKATORA, LUCKNOW	Retired BSNL Executive	PRESIDENT
02	VINAYAGASUNDARAM CHINNA PAPPAIAH	DOOR NO. 5 PLOT NO 33 SECOND STREET LAKSHMI NAGAR ADAMBAKKAM CHENNAI-600088 TAMILNADU	Retired BSNL Executive	VICE- PRESIDENT
03	RAMESH CHANDRA SHARMA	10 STERLING APARTMENTS SHAHIBAG UNDERBRIDGE AHMEDABAD 380004	Retired BSNL Executive	VICE- PRESIDENT
04	SANTIMAY BASU	FLAT NO-111 NEW ASHIANA APTT PLOT NO-10 SEC-6 DWARKA NEW DELHI 110 075	Retired BSNL Executive	GENERAL SECRETARY

05	RAM BHAJAN PRASAD SINGH	1/ MUSALLAHAPUR SAIDPUR, MUSALLAHAPUR, TOWN/VILL-PATNA ANCHAL- PATNA SADAR DISTT-PATNA- 800006	Retired BSNL Executive	ASSISTANT GENERAL SECRETARY
06	D MATHEW	FLAT No. 408 ARJUN APPTS, PLOT No.8C, SEC-7, DWARKA, NEW DELHI 110 075	Retired BSNL Executive	ASSISTANT GENERAL SECRETARY
07	KANAKAN	VRAJAM 24, CHALAKUDY CHALAKUDY MUNICIPALITY PIN CODE-680307	Retired BSNL Executive	ASSISTANT GENERAL SECRETARY
08	HARI RAM	214 SEC 3 DDA SFS FLT PKT- 1&2 DWARKA NEW DELHI 110078	Retired BSNL Executive	FINANCIAL SECRETARY
09	B C DAS	FLAT NO B-305 ANUSANDHAN APPT PLOT NO.22 SEC-6 DWARKA NEW DELHI 110075.	Retired BSNL Executive	ASSISTANT FINANCIAL SECRETARY
SL No	Full name in capital letters	Address	Occupation	Designation
10	LOKESH KUMAR CHOPRA	H No.1124, SECTOR 43B, CHANDIGARH, SECTOR-22 (CHANDIGARH) CHANDIGARH 160022	Retired BSNL Executive	JOINT SECRETARY
11	SIVASUBRAMANIAN RATNASUBRAMANIAN	PLOT No. 15, TENTH CROSS ST, AG'S COLONY VELACHERY CHENNAI-600042 TAMILNADU	Retired BSNL Executive	JOINT SECRETARY
12	NAVEEN	22E, TELEPHONE NAGAR, KISHANGANJ, GRAM TEHSIL MHOW DISTT INDORE (M.P.)	Retired BSNL Executive	ORGANISING SECRETARY (CENTRAL)
13	BHAVSAR BHANUPRASAD	47 YASHNAGAR SOC. GHATLODIA, AHMEDABAD- 380061 TAL. AHMEDABAD CITY, DIST. AHMEDABAD	Retired BSNL Executive	ORGANISING SECRETARY (WEST)

14	MUKHERJEE MANAS KUMAR	KALICHARAN LAHIRI LANE, KRISHNAGAR, KOTWALI, NADIA.	Retired BSNL Executive	ORGANISING SECRETARY (EAST)
15	M.D.BHASIN	1081 SEC 40B, CHANDIGARH.	Retired BSNL Executive	ORGANISING SECRETARY (NORTH)
16	PRABHALA SURYA PRAKASAM	PLOT-26, BALAJI ADARSH AVENUE, NIZAMPET, NIZAMPET, RANGAREDDY, ANDHRA PRADESH- 500 090.	Retired BSNL Executive	ORGANISING SECRETARY (SOUTH)

6. Desirous Persons:

We the undersigned are desirous of forming an Association namely “ALL INDIA BHARAT SANCHAR NIGAM LIMITED RETIRED EXECUTIVES’ ASSOCIATION” under the Societies Registration Act 1860, as applicable to the Union Territory of Delhi in pursuance to the Memorandum of the Association:-

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Sl No	Full name in capital letters	Address	Occupation	Full signature
01	P.D.SHUKLA	C-1459, RAJAJIPURAM C BLOCK, LUCKNOW, P.S. TALAKATORA, LUCKNOW	Retired BSNL Executive	
02	RADHESHYAM ARORA	H. No. 21/222 STRT/MOHALLA: SECTOR 21, INDIRA NAGAR, DISTT LUCKNOW.	Retired BSNL Executive	
03	D. MATHEW	FLAT No. 408 ARJUN APPTS, PLOT No.8C, SEC-7, DWARKA, NEW DELHI 110 075	Retired BSNL Executive	
04	HARI RAM	214 SEC 3 DDA SFS FLT PKT-1&2 DWARKA NEW DELHI 110078	Retired BSNL Executive	

Sl No	Full name in capital letters	Address	Occupation	Full signature
05	NAVEEN	22E, TELEPHONE NAGAR, KISHANGANJ, GRAM TEHSIL MHOW DISTT INDORE (M.P.)	Retired BSNL Executive	
06	BACHCHAN LAL JAIN	G-9 ROYAL HOUSE, ROYAL RESIDENCY, OPP. KOTHARI COLLEGE PIPLIYAHANA, INDORE INDORE G.P.O. INDORE, MADHYA PRADESH 452001	Retired BSNL Executive	
07	M.D.BHASIN	1081 SEC 40B, CHANDIGARH.	Retired BSNL Executive	
08	LOKESH KUMAR CHOPRA	H No.1124, SECTOR 43B, CHANDIGARH, SECTOR-22 (CHANDIGARH) CHANDIGARH 160022	Retired BSNL Executive	
09	SHAKTIPADA DEY	A-102 SECTOR-7, DWARKA SRIGANESH APARTMENT, PLOT-12B, DELHI-110075	Retired BSNL Executive	
10	MUKHERJEE MANASKUMAR	KALICHARAN LAHIRI LANE, KRISHNAGAR, KOTWALI, NADIA.	Retired BSNL Executive	
11	PIJUSH KANTI DUTTA	T2/C2/FR-3/4, MILLENNIUM TOWER NEW TOWN RAJARHAT KOLKATA- 700156	Retired BSNL Executive	
12	NIMAI CHAND MAJI	111, PURBALOK, 5 TH STREET ANANDA KUNJA CO-OPERATIVE KALIKAPUR, KOLKATA-99.	Retired BSNL Executive	
13	ASIT KUMAR SAHA	90 PURBALOK KOLKATA MUNICIPAL PURBA YADAVPUR SOUTH 24 PARGANAS 700 099.	Retired BSNL Executive	

Sl No	Full name in capital letters	Address	Occupation	Full signature
14	AMAL KRISHNA RAY	KALI BARI ROADER BAMDIK THEKE MATH PARAR BAMDIK, WARD-2, BONGAON, BONGAON, NORTH 24 Parganas-743235	Retired BSNL Executive	
15	AMBALAL P PATEL	C/1/12 AVAS FLAT JANTANAGAR RD GHATLODIYA AHMEDABAD 380 061	Retired BSNL Executive	
16	BHAVSAR BHANUPRASAD	47 YASHNAGAR SOC. GHATLODIA, AHMEDABAD- 380061 TAL. AHMEDABAD CITY, DIST. AHMEDABAD	Retired BSNL Executive	
17	RAMESH CHANDRA SHARMA	10 STERLING APARTMENTS SHAHIBAG UNDERBRIDGE AHMEDABAD 380004	Retired BSNL Executive	
18	PARMAR MANHARBHAI	42, SHIVAJI PARK, SAIJPUR, AHMEDABAD- 382345, TAL- AHMEDABAD CITY, Dist. – AHMEDABAD.	Retired BSNL Executive	
19	MANMOHAN AKA MANGIT LAL GUPTA	C 904 AKSHRDHAM TOWERS NR UNDERBRIDGE SHAHIBAG AHMEDABAD PIN 380004	Retired BSNL Executive	
20	CHAMAR SANJAYKUMAR	41, ASARWA AHMEDABAD DISTT.	Retired BSNL Executive	
21	MODI BHADRAKUMAR	34,ATESH SOC. RLY.LINE RD VEJAPUR AHMEDABAD, 380051	Retired BSNL Executive	
22	SIVASUBRAMANIAN RATNASUBRAMANIAN	PLOT No. 15, TENTH CROSS ST, AG'S COLONY VELACHERY CHENNAI- 600042 TAMILNADU	Retired BSNL Executive	
23	VINAYAGASUNDARAM CHINNA PAPPAAIAH	DOOR NO. 5 PLOT NO 33 SECOND STREET LAKSHMI NAGAR ADAMBAKKAM CHENNAI-600088 TAMILNADU	Retired BSNL Executive	

Sl No	Full name in capital letters	Address	Occupation	Full signature
24	THIRUNAVUKKARASU MUTHURAMALINGAM	NO.59A UR NAGAR EXTN ANNANAGAR WEST EXTN CHENNAI- 600101 TAMILNADU	Retired BSNL Executive	
25	SANKARA SUBBU	4 PRASANTIS SATHYAM 8 RANGANATHAN STREET GANESH NAGAR VELACHERY CHENNAI 600042	Retired BSNL Executive	
26	RAMANATHAN RAGHAVAN	O NO. 67/3, H.NO. 16/3, MOORTHY STREET WEST MAMBALAM CHENNAI 600033 TAMILNADU	Retired BSNL Executive	
27	BINAY KANTI MADHU	128 PURBALOK STREET-6 PO MUKUNDAPUR KOLKATA-99	Retired BSNL Executive	
28	MONDAL CHANDRASHEKHAR	MODERN PARK AVENUE EAST ROAD, WARD 103, KASBA, SOUTH PARGANAS.	Retired BSNL Executive	
29	RAY NIKHILESH	AVENUE 3 rd ROAD, WARD 103, KASBA, SOUTH 24 PARGANAS.	Retired BSNL Executive	
30	PALIT SAMIRANJAN	PART No. 255. PANIHATI, NORTH 24-PARGANAS.	Retired BSNL Executive	
31	SANAT KUMAR MAITRA	NANDYBAGAN PASCHIM PALLY PO- AGARPARA 24 PGS-N WB-700109	Retired BSNL Executive	

SI No	Full name in capital letters	Address	Occupation	Full signature
32	PRABHALA SURYA PRAKASAM	PLOT-26, BALAJI ADARSH AVENUE, NIZAMPET, NIZAMPET, RANGAREDDY, ANDHRA PRADESH-500 090.	Retired BSNL Executive	
33	PATEL CHHAGANBHAI	12 YASH SAGAR SOCIETY, GHATLODIYA, AHMEDABAD DIST.	Retired BSNL Executive	
34	GAUSWAMY AMRUTBHARATI	7, KADAM BILESHVARI, GHATLODIYA, AHMEDABAD DIST.	Retired BSNL Executive	
35	SAIJA BABUBHAI	A-18, BHAGYODAY SOC. (MOHIT), F.p.24, GHATLODIA, AHMEDABAD-380061, TAL. AHMEDABAD CITY, DIST. AHMEDABAD	Retired BSNL Executive	
36	CHHAJOD BHERULAL	D-10, KALPATARU SOC., RANIP, AHMEDABAD-382480	Retired BSNL Executive	
37	CHANDUBHAI J PATEL	C-3, RATNADEEP COMPLEXSOLA ROAD, GHATLODIA, AHMEDABAD-380061	Retired BSNL Executive	
38	NAYI RANACHHODBHAI	G-9, KALPATARU SOC, RANIP, AHMEDABAD-382480	Retired BSNL Executive	
39	AGARWAL RADHEYSHYAM	A/2. SANGATH-3 BUNG. MOTERA SABARMATI, AHMEDABAD-380005	Retired BSNL Executive	

Sl No	Full name in capital letters	Address	Occupation	Full signature
40	PRAMOD R BHUJBAL	PLOT No. 26, PUBLIC HOUSING SOCIETY, SAHAKAR NAGAR, KHAMLA, NAGPUR-440025	Retired BSNL Executive	
41	NARENDRA TALEWAR	M-1, VASANT NAGAR, NAGPUR.	Retired BSNL Executive	
42	VISHWANATH WARLUJI PATIL	PLOT NO. 61, WARDHA ROAD, NEAR ANSUYA COMPLEX NAGBHUMI LAYOUT, CHHATRAPATI NAGAR, NAGPUR, NAGPUR VIVEKANAND NAGAR, MAHARASHTRA 440015.	Retired BSNL Executive	
43	KANAKAN	VRAJAM 24, CHALAKUDY CHALAKUDY MUNICIPALITY PIN CODE-680307	Retired BSNL Executive	
44	BARUN CHANDRA DAS	B-305 ANUSANDHAN APTS, PLOT NO- 22 SEC-6 DWARKA NEW DELHI 110 075	Retired BSNL Executive	
45	SANTIMAY BASU	FLAT NO-111 NEW ASHIANA APTT PLOT NO-10 SEC-6 DWARKA NEW DELHI 110075	Retired BSNL Executive	
46	RAM BHAJAN PRASAD SINGH	1/.MUSALLAHAPUR SAIDPUR, MUSALLAHAPUR. TOWN/VILL-PATNA ANCHAL- PATNA SADAR, DISTT- PATNA-800006	Retired BSNL Executive	
47	GANGADHAR SINGH	98C, NEW TOLA, KAJIPUR TOWN/VILL- PATNA ANCHAL-PATNA SADAR, DISTT- PATNA-800004	Retired BSNL Executive	

Sl No	Full name in capital letters	Address	Occupation	Full signature
48	VIMAL KISHOR PRASAD SINHA	RAJENDRA NAGAR NALA ROD, TOWN/VILL-PATNA ANCHAL-PATNA SADAR, DISTT- PATNA-800001.	Retired BSNL Executive	
49	D N ADHIKARI	B-301 ANU APTT P NO-22, SEC-6 DWARKA, NEW DELHI 110075		
50	SATISH KUMAR DHINGRA	HOUSE NO. 2516, TELEHOS SOCIETY, SECTOR-50-C, CHANDIGARH, SECTOR-47 PO CHD CHANDIGARH CHANDIGARH 160047		

RULES AND REGULATIONS

1. Name of the Association

The Association shall be called as "ALL INDIA BHARAT SANCHAR NIGAM LIMITED RETIRED EXECUTIVES' ASSOCIATION".

2. Membership:

Membership of the Association shall be open to all retired Executives of the Bharat Sanchar Nigam Limited.

3. Associate membership:

The serving Executives of Bharat Sanchar Nigam Limited shall be eligible only for Associate Membership of the Association. The retired Officers of Department of Telecommunications and the spouse/parents of the deceased retired Executives of Bharat Sanchar Nigam Limited drawing pension as family pensioners shall also be eligible to become the Associate member of the Association. The Associate members shall not have the right to become the office bearer of the Association. They shall also not have the voting right.

4. Admission for membership:

(a) Application for membership shall be addressed to the concerned Branch Secretary of the Association. The Branch Executive Committee shall have the authority to admit a member/Associate member.

(b) When outstation members are unable to contact any particular Branch, they may be enrolled by the General/State Secretary direct, who will have such members transferred to the nearest Branch at the earliest opportunity.

5. Subscription and admission fee

The subscription shall be collected at the following rates from the members:-

(a)	Life membership subscription	Rs. 500.00 Rs. 1000
[As per amendment passed in Kolkata AIC]		
(b)	Annual membership subscription	Rs. 240.00
(c)	Half-yearly membership subscription	Rs. 120.00
(d)	Quarterly membership subscription	Rs. 60.00

~~(e) Monthly membership subscription Rs. 20.00~~¹

For Associate membership, ~~only~~ life membership subscription of ~~Rs.500.00~~ Rs.1000² shall be charged. ~~No annual membership subscription will be collected from the associate members.~~

An admission fee of ~~Rs.50/-~~ Rs.100/-³ shall be charged in addition to the subscription from the members/Associate members at the time of their enrollment. The associate members, who are the serving Executives of BSNL, on their retirement shall be admitted as members without payment of further life membership subscription/admission fee. Such associate member(s) shall, however, has/have to give a letter to the concerned Branch Secretary expressing his/her/their willingness to become the member.

6. Cessations of Membership and Readmission

~~(a) Members whose subscriptions are in arrears for more than six months are liable to be removed from the rolls of the Association. For their readmission they shall be liable to pay all arrears to the Association plus admission fee at usual rates. The Branch Committee shall have the powers to waive in full or part of the arrears of subscription.~~⁴

(b) The Central Working Committee, State Executive Committee and Branch General Body shall have powers to take disciplinary action against any member(s) for anti-Association activities or gross misdemeanor or violation of any provision of the Constitution. The concerned member(s) shall be given a show cause notice stating the allegations with a demand to account for his/her defence within a stipulated time. After the expiry of the stipulated time, the defence submitted should be considered by the prescribed disciplinary/appellate authority, as the case may be, and decision shall be taken by two thirds majority. If no defence is submitted within the stipulated time, the stipulated disciplinary/appellate authority shall have powers to take ex-parte decision.

1. Section 5 (b), 5 (c), 5 (d) and 5 (e) deleted as per amendment passed in AIC Bhubaneswar

2 & 3 As per amendment passed in Kolkata AIC

4 Deleted as per amendment passed in Kolkata AIC

(c) The disciplinary/appellate authorities are as follows:

	Class of Members	Disciplinary authority which can suspend	Appellate authority which can expel member(s) or remove suspension
1	Any member including Branch Office bearers/Executives but excluding office bearers at State/CHQ level and CWC/SEC members	Branch General Body	State Executive Committee [Central Working Committee shall have powers to review such cases and its decision shall be final].
2	State Office Bearers/Executive Committee members & CWC member(s) from concerned Circle	State General Body/Conference/Central Working Committee	Central Working Committee/All India Conference
3	Central Office Bearers	Central Working Committee with 80% majority	All India General Body/Conference

(d) However, All India General Body meeting/Conference shall have powers “suo moto” to review and suspend/remove or expel a member of the Association after due discussion by a simple majority of votes of delegates present and voting [voting right regulated as per Clause 9.1.(f)]. Similarly this power shall be exercised for revocation of suspension or withdrawal of expulsion of a member.

7. Rights & Privileges of Members

(a) All members are eligible to represent the Association subject to the provision of Rules and Bye-laws of the Association.

(b) All members are free to inspect the account books, register of membership lists and similar records of the Association.

Note:-

Financial Secretary of the respective level Organization and the General/State/Branch Secretary shall give every opportunity to the member(s) at the respective levels for inspection of the said records, when so demanded.

(c) All members are free to suggest means and ways for better functioning of the Association.

(d) All members may take part in the meeting of the Association and discuss on the items of agenda subject to the provision of the Rules and Bye-laws of the Association.

8. Organisation

The Association shall normally function at the following levels:

- (i) Central
- (ii) State
- (iii) Branch

9. A. GENERAL COMPOSITION OF CENTRAL ORGANISATION

I. Powers, composition, function and periodicity of meetings

(a) All India General Body Meeting/All India Conference shall be convened at least once in three years, the venue for the succeeding General Body Meeting/All India Conference being decided by the Central Working Committee. Delegates from Branches/States shall attend the General Body Meeting/All India Conference. One delegate per 20 paid members or part thereof being not less than 10 subject to minimum of one per branch shall be elected by the branches/states. The State Secretaries, CHQ Office bearers, Central Working Committee members shall be the ex-officio delegates.

(b) The business to be transacted at such meetings shall include confirmation of the minutes of the previous General Body Meeting/All India Conference, passing of the Report of the General Secretary, Audited Accounts of past term, budget for the ensuing term, amendments to rules and bye-laws of the Association, adoption of resolutions given with due notice by the State Branches, and discussions/decisions on any other notified subject.

(c) Subjects not included in the agenda shall be taken up for consideration only with the approval of the chair.

(d) Amendments to constitution shall be considered only by 2/3rd majority of the votes of the delegates present and voting in the General Body Meeting/All India Conference.

(e) All other subjects before the General Body Meeting/All India Conference shall be decided by a majority of the vote of delegates, the vote being calculated as per the voting rights of the branches determined as per Para (f) below.

~~(f) To calculate the paid membership of each state unit, the total CHQ quota (excluding quota for life membership) received from the Branches under each respective State Unit during the tenure of the outgoing body shall be divided by the duration of the actual tenure in months multiplied by the CHQ quota payable monthly by each member. The number of life members from the concerned state unit will then be added to the figure thus obtained to arrive at the paid membership of the state Units. **Substituted as per amendment passed in AIC Bhubaneswar:** "To calculate the paid membership of each State Branch, the number of life members for whom CHQ quota has been received from the Branches under each respective State Branch during the tenure of outgoing CHQ body~~

~~shall be taken into account".~~ ¹ Voting power per delegate from respective State unit shall be equal to the total number of paid members as calculated in the above manner divided by the number of delegates and ex-officio delegates attending the General Body Meeting/All India Conference from that State Unit. Subscriptions, if any, from the associate members shall not be counted to determine the paid membership or voting strength. Delegates who remain absent during the voting shall not be allowed to authorize any other delegate or delegates to cast vote on their behalf. The voting power of the absentee delegates shall also not be transferred to other delegates from the State Unit present during the voting.

(g) The President or the Chairman at the General Body Meeting shall have a casting vote in case of a tie.

(h) Notice for resolutions and amendments to rules and bye-laws proposed to be moved at the All India General Body Meeting/All India Conference shall have to be given in writing to the General Secretary so as to reach him at least 15 days ahead of the day of meeting.

1. Substituted by "To calculate the paid membership of each state unit, the total membership strength of life members of the concerned state units excluding those who expired, resigned or removed from life membership and also the associate members if any, as on 15 days earlier to the date of start of the Conference, shall only be taken into account.", **as per amendment passed in AIC Madurai.**

(i) The State Secretaries shall be ipso-facto members of the Central Working Committee (CWC).

(j) The members of the Central Working Committee shall be ipso-facto delegates to the All India Conference.

II. Extra-ordinary General Body Meeting

(a) Extra-ordinary General Body Meeting shall be convened by the General Secretary at any convenient location either on a requisition by the Central Working Committee or on a requisition signed at least by 50% of the recognized Branches from all over India, within ninety days of the receipt of requisition.

(b) The purpose of such meeting shall be mentioned in the requisition supported by the detailed briefs. Although the Extra-ordinary General Body Meeting will normally conduct the agenda given by the requisitionists, yet any other important item with the permission of the Chair may also be discussed.

(c) The quorum for any Extra-ordinary General Body Meeting shall be a representation of delegates from at least one-third of the recognized Branches of the Association.

(d) The procedure for conducting the Extra-ordinary General Body Meeting including the voting procedure, will be the same as for ordinary General Body Meeting. Only the duly elected and ex-officio delegates of the Association shall participate in the deliberations and exercise voting rights.

(e) No requisitioned Extra-ordinary General Body Meeting can be held within six months of each other. However, this restriction will not apply to the powers of the CWC to call for an Extra-ordinary General Body Meeting if the circumstances so demand.

III. Quorum and Notice

(a) The quorum for a General Body Meeting shall be delegates representing one third of the total paid membership and fifty percent of the State Units.

(b) Notice for holding the All India General Body Meeting/All India Conference shall be issued by post to all the Branches and State Secretaries and/or published in the journal of the Association/loaded in website by the General Secretary not less than 30 (thirty) days in advance.

10. Sources of Income and utilization

I. The Association shall raise fund from the members from subscriptions/donations or as to be decided by the CWC/AIC from time to time.

II. The funds of the Association shall be utilized in the following manner:

(a) To defend and/promote the interest and causes of the members and for such other activities which are in consistent with the objectives of the Association.

(b) To make payment of expenses for the administration of the Association including auditing of the accounts of the Association, publication of journal etc.

(c) To make payment of expenses for indemnifying any office bearer, member and/or employee of the Association out of the fund of the Association for conduct of the activities of the Association, prosecution of defence of any legal proceedings arising out of legitimated activities of the Association, and to which the Association is a party.

11. Financial Year

The financial year of the Association shall be ~~the calendar year~~ **from 1st April to 31st March of next calendar year.**¹

12. Auditing and Accounting

(a) The Accounts of the Association shall be audited by a registered firm of Chartered Accountants. However, the All India General Body/ All India Conference may appoint an Honorary Auditor from amongst the members of the Headquarter branches. The honorary Internal Auditor shall not be the member of the CWC. For the purpose of TA and DA he shall be deemed to be a member of CWC.

1. As per amendment passed in Kolkata AIC

(b) The funds of the Association shall consist of a Reserve Fund, Welfare Fund or any other fund(s) authorized by the Central Working Committee for any specific purpose ratified by the All India General Body/All India Conference.

(c) At the end of each term, the Central Working Committee shall transfer to the Reserve Fund a specified amount that may be decided by the General Body. Central Headquarters shall also transfer a portion of the quota received by it to the Welfare Fund.

(d) Withdrawal from the Reserve Fund shall be permitted only when authorized by the General Body. The Reserve Fund will be in fixed deposit and the other funds in Savings Bank Account(s) or as to be decided by the General Body.

(e) The Accounts of the All India Conference shall be audited by a registered firm of Chartered Accountants by the hosting branch/branches, and the audited statement of accounts shall be forwarded to the CHQ not later than 6 months after the All India Conference.

13. Bank Accounts

All funds of the Association shall be deposited with State Bank of India or any Scheduled Bank of any Nationalized Bank or Post Office in the name of "ALL INDIA BHARAT SANCHAR NIGAM LIMITED RETIRED EXECUTIVES' ASSOCIATION". The Bank Account(s) shall be operated jointly by any two of the following office bearers namely President, General Secretary and the Financial Secretary.

14. Managing/Governing Body:

I. Management

The affairs of the Association shall be managed by the Central Working Committee through the General Secretary at the Association Headquarters, State Executive Committees through the State Secretaries at the respective State Headquarters and Branch Executive Committees through the Branch Secretaries functioning at respective Branch Headquarters.

II. Composition

(a) Central Working Committee shall consist of the Central Office-Bearers elected by the All India General Body/All India Conference, CWC Members elected by the State

General Body Meeting/State Conference and also the State Secretaries who are the ipso-facto members of Central Working Committee. The Central Office bearers shall comprise of the following:-

One President, two Vice-Presidents, one General Secretary, three Assistant General Secretaries, one Financial Secretary, one Assistant Financial Secretary, two Joint Secretaries and five Organizing Secretaries (East, West, North, South and Central).

(b) State Units shall have member(s) to the Central Working Committee who shall be elected by the respective State Units at their State Conference/General Body meeting. The State Units shall be eligible to have the first CWC member when the paid membership of the State Unit reaches 300 paid membership. Second and subsequent CWC membership shall be admissible for every subsequent 250 paid membership. The State Units shall lose the CWC Membership proportionately if the paid membership for the intervening period between two CWCs gets reduced.

III Election and its mode

(a) Nomination of candidates for election to the post of Central office bearers shall be made at the General Body Meeting/All India Conference itself. Only the delegates including the ex-officio delegates shall be eligible to contest for the post of office bearers. Each name shall be duly proposed by a delegate and seconded by another delegate.

(b) All the contested elections shall be by Secret Ballot.

(c) Voting by proxy shall be forbidden.

(d) No one shall hold more than one post of Office Bearer in the same or different Organizational level(s) for more than three months after having elected to the second post in any Organizational level. Such person(s) is/are to resign from one of these posts within the above stated time frame. If such person or persons fails/ fail to do so, the post in which one was first elected shall be treated as vacant on expiry of the stipulated three months time and the same shall be filled up as per the provisions made in this bye laws.

The Central Working Committee / State Executive Committee and Branch Executive Committee membership, however, shall not be treated as the post of Office Bearers.

IV. Term of Office

The term of Office shall be ordinarily for three years from the date of assuming office.

V. Power, duties and functions

(i) The Central Working Committee shall hold office until the new Committee is elected in the ensuing General Body Meeting/ All India Conference.

(ii) The Central Working Committee in whom is vested the general administration of the Association shall arrange for :-

(a) Investment of the funds and administration of the properties of the Association and their proper utilization in the interest of the members of the Association.

(b) Regular compilation and audit of the Accounts upto 31st December of each year. The Account shall be closed by the Financial Secretary annually and presented to the Central Working Committee.

(c) Finalization of the Report of the General Secretary, Audited Accounts and Budget proposals to the All India General Body (to be done in the pre-AIC CWC meeting only).

(d) Convening of a General Body Meeting/All India Conference once in three years. Convening of CWC meetings, excluding the pre-AIC CWC meeting, shall preferably be once in a year.

(e) Framing of necessary bye-laws consistent with these rules for consideration of All India General Body/All India Conference.

(f) editing and circulation of a monthly journal/news letter to all the Members through the respective Branches. General Secretary shall be the Printer and Publisher of the Journal(s)/News letter(s).

(iii) The Central Working Committee shall normally meet all expenses of the Association. Unusual items of expenditure involving large sums of money likely to drain the resources of the Association shall be put up before the All India General Body Meeting/ All India Conference. References to the All India General Body/ All India Conference shall not be necessary in respect of all approved items provided for in the budget. A two third majority vote at a General Body Meeting or extra-ordinary General Body Meeting shall be required for utilizing the Reserve Fund.

(iv) The Central Working Committee shall have powers to appoint Sub-Committee for:

(a) Editing, printing and publishing the journal and other technical/financial pamphlets etc.

(b) Dealings with the issues involving the interests of its members.

(c) Any other purpose connected with the activities of the Association.

(d) Such sub-committees as mentioned above shall have the powers to co-opt members of the Association to help them when necessary.

(v) Central Working Committee shall have powers to revoke the action of General Secretary regarding formation of ad-hoc committees.

VI. Powers and duties of Office Bearers

(a) President:

(i) shall preside over all meetings of the CWC and General Body/All India Conference. However, at the time of holding election of new office-bearers in the All India General Body/All India Conference, he shall vacate the chair to be taken over by a Chairman to be nominated by the said General Body/All India Conference just immediately before dissolution of old body.

(ii) shall promote the objectives of the Association.

(iii) shall look into the individual grievances of the members.

(iv) shall call emergency General Body Meeting, whenever needed and in conformity with the provision(s) in the bye-laws. **(v)** shall exercise all powers as enumerated in different clauses of this constitution.

(b) Vice President:

shall perform the functions of President during his absence.

(c) General Secretary:

(i) He shall be the Chief Executive of the Association and shall correspond, keep minutes of the proceedings of the meetings, have custody of all papers and documents of the Association and perform such duties as will be required of him by the CWC. He shall also submit a report on the activities of the Association since previous CWC/All India Conference showing its progress and financial position for discussion in the CWC/AIC.

(ii) He shall watch closely the interest of all State Units/Branches of the Association and adopt such measures as would go to advance and defend such interest of the Association whenever considered necessary.

(iii) He shall be responsible to the CWC for the efficient management of the Central Organization as well as of the State Units/Branches.

(iv) He shall undertake tours, inspect accounts of the branches if necessary during such tours and submit report to the CWC/AIC.

(v) He shall exercise all other powers conferred on him by the appropriate clauses of this constitution.

(vi) He shall print and publish the journal of the Association.

(vii) He may form adhoc committee in consultation with the President, dissolve a State Body and form adhoc committee in State Organizational level under following circumstances: -

(a) when the out lived body of a State organization fails to conduct the election of new set of office bearers within one month even after expiry of the stipulated extended term

of three months from the date of scheduled State Conference/General Body of the State concerned. He shall exercise this power only when he is satisfied that delay in convening the State Conference/General Body to hold the election is a deliberate one.

(b) when there is more than 50% resignations/transfers of office bearers of the concerned State Organization and the State Organization fails to conduct fresh election as per provisions of the constitution.

(c) when a State Organization prevents the Branches (having primary members) from sending quota to CHQ in time, after keeping the concerned State Unit under suspension for a period of not less than two months from the date upto which the non-remittance of quota is not being seriously viewed. (Please refer Clause 16.II.(f)).

(d) when requested by the concerned State Executive Committee/State Conference/General Body or advised by the CWC.

(e) when the State/Branch Organization violates the official stand of the Central association on issues and joins hands with other Organizations to the detriment of the interest of the members.

(viii) General Secretary on dissolution of a State Body may direct adhoc Committee to take possession of the entire assets and accounts of the Association from the concerned office bearers of the dissolved body. These shall be handed over to the new set of office bearers elected through the provisions of the constitution to be arranged by the Adhoc Committee. The normal life of such Adhoc Committee shall be three months or up to the date of election of new office bearers whichever is earlier. Under no circumstances, the Adhoc Committee shall function for more than six months. If the concerned office bearers of the dissolved State Body refuse to or fail to hand over the assets and accounts within one month of dissolution of the body, the General Secretary may initiate appropriate action as deemed necessary against them. In case the Ad hoc Committee fails to conduct the General Body/State Conference, the General Secretary shall take necessary steps to conduct the election.

(d) Assistant General Secretaries:

- (i) shall assist the General Secretary in his day to day working.
- (ii) shall officiate in place of General Secretary in his absence
- (iv) shall function as General Secretary in case of permanent non-availability of the General Secretary till the next CWC or AIC decides the matter.

Note:- President in consultation with the CHQ Office Bearers shall ask one of the AGSs to officiate in his place during his absence.

(e) Financial Secretary:

- (i) He shall receive and disburse funds of the Association on behalf of and in accordance with the direction of CWC and/pr AIC. He shall main accounts of the same.
- (ii) He shall maintain accounts of the moveable and immovable properties of the Association.
- (iii) He shall get the Account audited by the Internal Auditor after every six months and by an external Auditor (Chartered Accountant) at the end of each financial(s) year i.e. 31st December of each year.
- (iv) He shall submit the audited accounts of the Association to the CWC/AIC for approval. He shall also submit a Budget proposal for the next term in the All India Conference convened to conduct election of Office bearers.

(f) Assistant Financial Secretary:

- (i) He shall assist the Financial Secretary in his day to day work.
- (ii) He shall officiate in place of Financial Secretary during his absence.

(Note:- President may ask him to officiate in his place of Financial Secretary during his permanent absence till the next CWC or AIC, whichever meets earlier, decides the matter).

(g) Joint Secretaries:

(i) shall co-ordinate with the State Units, Organising Secretaries etc from the respective Zones for welfare and organizational activities.

(h) Organising Secretaries:

(i) shall co-ordinate the activities of Branches and State Units regarding organizational matters as decided by CWC from time to time.

(ii) shall undertake tours to Branches as and when necessary or decided by the CWC.

Note:- The provisions of Clause 14.VI defining the powers and duties of office bearers applies for identical office bearers of the State/Branch level (confined to the functioning of respective organizational level).

VII. Quorum and notice for meeting of Central Working Committee

(a) At least thirty (30) days advance notice shall be required for convening the CWC meeting. However, in emergent cases meetings may be convened even on short notice, depending on the situation.

(b) The quorum for the Central Working Committee meeting shall be 1/3rd of its strength. The Chairman of the meeting shall exercise a casting vote in the event of a tie.

VIII. Filling up of Casual vacancies

(a) The Central Working Committee shall have powers to co-opt from its members to fill up vacancies of office bearers arising during the term.

15. GENERAL COMPOSITION OF STATE ORGANIZATIONS

I. Composition, Functions, Powers

(a) State Executive Committee shall consist of the following office bearers to be elected in the State Conference/General Body Meeting:-

One President, two Vice-Presidents, one State Secretary, two Assistant State Secretaries, two Joint Secretaries (for larger states), four Organizing Secretaries, one Financial Secretary and one Assistant Financial Secretary. The Branch Secretaries and Central Working Committee Members from the State, if any, shall be ex-officio State Executive Committee Members. Branches may also elect one State Executive Committee member for every 100 paid members or part thereof, being not less than 50% of the above stipulated paid membership strength. The State Conference/State General Body shall have powers to reduce the number of posts.

(b) The State Executive Committee shall be elected by the delegates in the State Conference/General Body meeting to be conducted at least once in three years at a suitable location. The branches shall elect the delegates one per 5 paid members or part thereof being not less than 3 subject to the minimum one per branch. The Branch Secretaries, State Office Bearers, other Executive Committee members of the State Unit and CHQ Office Bearers/CWC members from the State, if any, shall be the ex-officio delegates. The venue of the succeeding conference shall be decided by the State Executive Committee. The State Executive Committee shall be responsible for organizational work of the Association at the State level. The audited statement of accounts shall be placed before the next State Conference/General Body for ratification and a statement of these accounts shall be sent to CHQ for information and record.

(c) The State Conference shall be held preferably before the All India Conference.

(d) Extra ordinary State Conference shall be convened by the State Secretary at any convenient location either on requisition by SEC/CWC or signed by at least 1/3rd of the paid membership distributed at least fifty percent of the recognized branches within sixty days of the receipt of requisition. The purpose of such conference shall be mentioned in the requisition supported by detailed briefs. Although the extra-ordinary State Conference will normally conduct the agenda given by the requisitionists, yet any other matter flowing out of the agenda or any other important item with the permission of the Chair may also be discussed. The quorum for the extra-ordinary State Conference will be

a representation of delegates from at least 1/3rd of the recognized branches of the State Unit. The procedure be the same as prescribed in Rules 9.II.(d) and 9.II.(e) for All India Extra-Ordinary General Body Meeting.

(e) Following Clauses under Central Organization shall also be applicable to the State Organization limited to the State level Organization:

9.A.(I).(b), 9.A.(I).(f), 9.(I).(g), 9.A.(I).(h), 9.A.(I).(i), 9.A.(III).(a), 9.A.(III).(b), 11, 12(a), 13, 14.III.(a), 14.III.(b), 14.III.(c), 14.(IV), 14.(V).(i), 14.(V).(ii).(c), 14.(V).(ii).(d), 14.(V).(iv), and 14.(V).(v).

16. I Quorum and Notice

Provisions in Clause 9.A.(III).(a) and 9.A.(III).(b) as applicable top Central Organization, shall also be applicable to the State Organizations having branch formation. In case of State Organizations having no branch formation, the quorum shall be ~~50%~~ **30%** ¹ of its paid membership. ~~In case quorum is not there, the meeting shall be adjourned, and a fresh notice issued to hold the General Body meeting after a gap of seven days from the date of holding original meeting. In such adjourned meeting, if quorum is not available even after one hour of the scheduled time notified, the quorum shall not be required.~~ ² The provision of Clause 9.A.(III).(b) shall, however, be applicable for State Units having no branch formation.

17. GENERAL COMPOSITION OF BRANCH ORGANIZATIONS

I. Composition

(a). The Branch Committee shall consists of one President, two Vice-Presidents, One Branch Secretary, Four Assistant Branch Secretaries, One Financial Secretary, One

1 & 2: As per amendment passed in AIC Bhubaneswar

Assistant Financial Secretary, two Organizing Secretaries and one Branch Executive for every five members. No one who is not a member of the Branch of the Association for a continuous period of six months prior to the date of election or who is in arrears at the time of election is eligible for any office of the Branch Committee. However, this will not apply for the initial formation of any new Branch.

(b) An auditor will be nominated by the General Body, who will not be a member of the Branch Committee.

(c) The term of office for the Branch shall be the same as applicable to State Units/Central Headquarters.

II. Powers and Functions

(a) A Branch Committee shall have the powers to co-opt members to fill up vacancies arising in the Branch Committee. To hold office for the remaining portion of the term. Branch Committee shall also have powers to co-opt a member or members to assist them in the activities of the Branch.

(b) Branches of the Association are to be generally opened by the State Executive Committee/Central Working Committee. A minimum membership of five shall be necessary to form a Branch. Any Branch which shall have to be closed down for want of membership, insufficient finance, or any other reason should pass a resolution to the effect at a meeting to be convened for the purpose by the Branch. Such resolution should have the assent of at least 2/3rd of the number of members on the rolls of that Branch.

(c) When the closure of the Branch has been decided upon, the Branch Secretary should forward the complete account together with arrears list and other records of the Branch to the State Secretary. All balances at the credit of the Branch should also be remitted to the State/Central Financial Secretary. The responsibilities of Branch President, Branch Secretary and Branch Financial Secretary shall not be deemed to have ceased till accounts have been duly rendered and receipts obtained by them in final settlement of all outstanding account.

(d) The Branch Committee shall have powers to remove from the Committee any member(s) who fail to attend three consecutive sitting of the Branch Committee.

(e) The Branch Committee shall collect subscription as per the rates mentioned in Clause 5 under this Rules and Regulations or as may be modified from time to time, keep accounts and remit quota as under:-

~~40%~~ **30%**¹ of the subscription to Central Headquarters, 30% of the subscription to the State Headquarters and retain ~~30%~~ **40%**¹ of the subscription for meeting Branch expenses. The quota of the Central Headquarters and State Headquarters shall be first charged on subscription collected in that order and shall be remitted direct to the Central Headquarters and State Headquarters. **The Branch admitting the member shall also retain the admission fee of Rs.100.00 with them to meet Branch expenses.**¹

(f) In no case quota to CHQ/State HQ may be held up beyond six months.

(g) Convene Branch meetings to encourage the members to prepare and discuss papers on technical/financial/administrative matters and offer suggestions on the matters of policy affecting the Association and also to bring about a close personal acquaintance and spirit of cooperation among the members.

(h) Arrange for election of the Branch Committee and election of delegates to the All India General Body meeting/All India Conference and also State Conference at the rates as prescribed in the respective Clauses under these Rules and Regulations. While computing the number of entitlement of delegate fraction of 0.5 and above will be rounded off to one.

(i) Help the General Secretary and the State Secretary in the general administration of the Association, and

1. As per amendment passed in Kolkata AIC

- (j) Distribute Newsletters, Journals etc to the members of the Branch.
- (k) The Branches shall transact all their business at Branch meetings. Quorum will be 1/3rd of its membership strength.
- (l) The Branch Committee shall ordinarily deal with matters of local interest and concern. On matters to All India interest they shall seek direction from the Central Working Committee through State Secretary.
- (m) Branch Committee shall be authorized to incur a contingent expenditure, not exceeding Rs 100/- per month. The Branch Committee may sanction expenditure upto Rs. 500/- on any one item. Approval shall be taken from the Branch General Body Meeting for any expenditure exceeding this amount.
- (n) The expenses of the Branch shall be met from the funds at their disposal as specified in Clause 10.II.

III. Branch General Body Meeting

- (a) Branch General Body Meeting shall be convened by the Branch Secretary as often as considered necessary by the Branch Committee or whenever requisitioned by one-third of the number of Branch members. The requisition for the meeting shall specify the purpose thereof with detailed briefs.
- (b) At least 15 days clear notice shall be given to members of the Branch for such meetings.
- (c) The quorum for a Branch General Body meeting shall be one-third the numbers in the Branch.
- (d) At an adjourned meeting of the Branch Centre, all business scheduled for the first meeting shall be transacted irrespective of the quorum.
- (e) All other rules, like the procedure for recording votes etc. given under clauses 9.I.(b), 9.I.(e), 9.I.(f) [except in case of single unit branches where each member shall have

one vote each) and 9.I.(g) shall apply mutis mutandis for the conduct of the Branch General Body Meetings.

(f) Branch General Body meetings convened at the requisition of the Branch members cannot be adjourned. At such meeting, business other than those mentioned in the requisition shall not normally transacted. However, matters following out of the agenda or any other important item may be discussed with the permission of the Chair.

(g) The quorum for the requisitioned General Body Meeting will be one-third of the paid members of the Branch.

(h) In Branch Centre meetings convened by the Branch Committee, subjects not mentioned in the agenda, shall be taken up for discussions, if approved by the Chair.

18. Annual list of managing/governing body

Once in every year, a list of the office bearers and members of the managing committee shall be filed with the Registrar of Societies, Delhi as required under Section-4 of Societies Registration Act of 1860, as applicable to the Union Territory of Delhi.

19. Legal Proceedings

The Association may sue or may be sued in the name of President/Secretary as per provision laid down under Section 6 of the Societies Registration Act of 1860, as applicable to the Union Territory of Delhi.

20. Amendment

Any kind of amendment in the Memorandum of the Association shall be made as per provision of Sections 12 and 12(A) of the Societies Registration Act 1860, as applicable to the Union Territory of Delhi.

21. Dissolution and adjustment of affairs

If the Association needs to be dissolved, it shall be dissolved as per provisions laid down under Section 13 and 14 of the Societies Registration Act 1860, as applicable in the Union Territory of Delhi.

22. Application of the Act

All the provisions under all the Sections of the Societies Registration Act 1860, as applicable to the Union Territory of Delhi, shall apply to this Association.

23. Removal of elected Office-Bearers of Committee or the Committee as a whole

An extra-ordinary All India or State or Branch General Body meeting, as the case may be, can be requisitioned as per relevant rules of the constitution to discuss and decide no-confidence motion against an individual office bearer of the Committee as a whole. The quorum, voting right etc. for such meetings shall be the same as prescribed under the relevant Rules for extra-ordinary General Body Meeting at the relevant organizational level.

24. Election and dispute

- (i)** Election must be held in conformity with the provision of the constitution.
- (ii)** The election at State/Branch Organization level shall be held within scheduled date. However, in case of genuine difficulties, permission may be sought from the next higher organizational level to have further extension for a limited period.
- (iii)** The election of new set of office bearers at Central Organizational level shall be held within the scheduled date and in no case it shall be delayed for more than six months from the scheduled date. In case of genuine and unavoidable difficulties, the Central Working Committee may decide for seeking permission from the department/competent authority for further extension for a limited period.
- (iv)** All election disputes at the Branch level shall be settled by the State Executive Committee. Similarly, the disputes at State level shall be settled by the Central Working Committee. All such decisions shall be binding to all concerned. However, if the Branch is not satisfied with the decision of the State Executive Committee, it may represent to Central Organization, who may on due consideration revise the decision of the State Organization on merit.

25. Miscellaneous

- (a)** Any matter not covered by the rules in this Constitution, so far, shall be referred to the All India Conference for a decision. When an urgent decision not covered by the constitution has to be taken, the CWC shall take such a decision and seek a ratification of

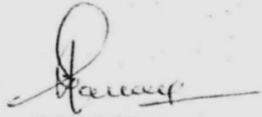
that decision at the All India Conference. The decision of the All India General Body/All India Conference is final and binding on all members.


(b) Notwithstanding anything contained in this constitution, the All India General Body/All India Conference of the Association can take any decision/action in furtherance of the objective of the Association, even in cases where no specific provision exists under the constitution.

furtherance of the objective of the Association, even in cases where no specific provision exists under the constitution.

26. Essentiality Certificate

Certified that this is the correct copy of the Rules and Regulations of the Association.


PRESIDENT


GENERAL SECRETARY


FINANCIAL SECRETARY

