

**BHARAT SANCHAR NIGAM LTD  
CORPORATE OFFICE  
JANPATH NEW DELHI**

No.18-1/2019- VRS/ HR office  
Dated 1.11.2019.

Sub : Formation of Groups / Sub groups relating to VRS.

Following Groups and Sub Groups have been formed in order to carry out and monitor VRS related activities :

Table : A

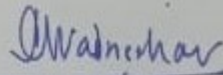
Activities	Allotted to (S/Shri)	Target Date
Making FAQs	Manish / Saurabh Tyagi	5.11.19
VRS programming in ESS and its thorough testing	Samita / Sunil Gupta	5.11.19
Power point and video regarding salient features and benefits of VRS	A M Gupta	7.11.19
Circle wise monitoring on progress of VRS in Circles	Refer Table B	
Finalisation of manpower norms	Ashutosh Gupta / S.Mandal / Samita / Arun Kumar / Manish	8.11.19
Organisational Restructuring	Keshav Rao / Manish / AM Gupta/ Saurabh Tyagi / PC Bhatt	8.11.19
Activities to be outsourced	Dir(HR) / Dir(CFA)	
Detailed instructions to CGMs regarding VRS (do's and don't's)	Saurabh Tyagi	4.11.19
Development of VRS App.	Melmalgi, GM ITPC	4.11.19

Table : B

Circle-wise monitoring on progress of VRS in Circles :

GMs of HR vertical	Circles allotted
PGM (Pers)	Assam, NE-1, NE-2, NETF, ITPC, Rajasthan
Sr.GM (Estt)	UP(E), UP(W), UAL, NTR, NTP
GM (SR)	TN, Kerala, KTK, AP, Telengana, Ch.TD
GM (Training)	MP, CG,MH, Guj, Training Centres
GM (Rectt)	Punjab, Haryana, J&K, HP
GM (Restg)	Bihar, JH, WB, OR, Kol.TD
GM (WS&I)	STR, STP, ETR, ETP, WTR, WTP, TF, Insp.& QA,

The above officers will report to the corresponding Zonal Directors about the development of VRS on day to day basis.

  
(Arvind Vadnerkar)  
Director (HR)

Copy to:

- PPS to CMD, All Functional Directors, CGM, ITPC
- Officers concerned.