

(1) In Order to know your Assessing Officer and his e-mail id, following actions have to be taken: -

I. OBTAINING EMAIL ID OF ASSESSING OFFICER:

1. Go to e-filing main page of Income Tax Department's website <https://www.incometaxindiaefiling.gov.in>
2. Look for the link "Know your TAN | AO" appearing in the left column.
3. Click on "AO" (not on "TAN").
4. Provide your PAN number and Mobile number in the page that opens and press "Submit" button. Validate using the OTP received in your mobile.
5. A page will appear giving all the details of Assessment Officer including his e-mail id. Note down the email ID.

II. OBTAINING Form 26AS:

1. Go to e-filing main page of Income Tax Department's website <https://www.incometaxindiaefiling.gov.in>
2. Go to Login Page by pressing the "Login Here" button in the right column.
3. Login using your PAN number (username) and your password. If you do not remember your password use the "Forgot password?" option.
4. In "My Account", click on View Form 26AS (Tax credit)".
5. Tick the box near "I agree" and click "Proceed".
6. Use "Click [View Tax Credit \(Form 26AS\)](#) to view your Form 26AS."
7. In the Form 26AS page, select Assessment Year as 2020-21 and select "HTML" in View As box. Then click on "Export as PDF". The Form 26AS is downloaded to your computer as pdf file, which can be opened without any password.
8. Under Name of Deductor – Bharat Sanchar Nigam Limited, TAN of deductor, details of amount credited, Tax deducted and TDS paid to Income Tax are available.
9. Alternately, Form 26AS can be obtained from internet banking website of your pension paying bank after logging in.

(2) With all these details, members will be able to send the mail to their respective Assessment Officer as in the lines suggested above. This action will certainly have some chain reactions leading to solution of the current problem.

(3) In case of any difficulty on this issue, GS or AGS Shri R R Balasubramanian (09486100613) may be contacted.